

Registration form for Holland Quaestor Trust Officer training *autumn 2018 – spring 2019*

The course consists of 20 four-hour modules spread over a year, and will close with an exam.

Personal details

Surname and initials	<input type="checkbox"/> Mr <input type="checkbox"/> Mrs	
First name		
Titles		
Name of trust office		
Street address		
Postcode and place		
Telephone number		
Email address		
Highest level of education achieved	<input type="checkbox"/> University of Applied Sciences <input type="checkbox"/> University	<i>* cross out the option that does not apply</i>
Field		
Number of years of trust work experience		

What is your reason for participating in this programme?

Which skills do you wish to develop further by participating in this programme?

For which questions would you like to receive an answer during this programme?

Do you have any special dietary requirements?

General terms and conditions

Registration

Your registration details will be stored with Holland Quaestor and will not be freely provided to third parties. Your details will be shared with Law@Work because they use your details on behalf of Holland Quaestor for the course, for participant lists, group designations, and so forth. Your details may also be used for sending information. If you do not agree with this, please let us know. We will deactivate your details upon your request.

Participants register by emailing a completed registration form to info@hollandquaestor.nl. You will then receive a confirmation of registration. Participation is on a first come, first served basis. If there are still places available two weeks before the course starts, then participants from the waiting list will become eligible. The number of participants will be a minimum of 20 and a maximum of 30.

Half-day session and location:

The course commences at the start of September 2018 and will be completed at **22 June 2019** with an oral and written exam. All meetings are on Thursdays from 4.30pm to 9.00pm (including a break with a light meal). **Location:** *BCN Arena Amsterdam*

6 September 2018	Contract law	Mr. C.R. Christiaans	Contract law I
20 September 2018	Contract law	Mr. C.R. Christiaans	Contract law II
4 October 2018	Soft skills	Mr. drs. M.G.J. ter Huurne	Soft skills
11 October 2018	Soft skills	Mr. drs. M.G.J. ter Huurne	Soft skills
1 November 2018	Accounting *	E.H. Horlings RA	Introduction to reading balance sheets
8 November 2018	Accounting *	E.H. Horlings RA	Reading balance sheets
29 November 2018	Accounting *	E.H. Horlings RA	Directors' liability
13 December 2018	Supervision and Ethics	A. Sonnevile RA	Supervision in trust offices
10 January 2019	Supervision and Ethics	A. Sonnevile RA	Ethics and trust offices
17 January 2019	Supervision and Ethics	A. Sonnevile RA	Supervision in trust offices
7 February 2019	Fiscal	Mr. P. Kraan	International tax law, corporation tax/dividend tax and formal tax law
14 February 2019	Fiscal	Mr. P. Kraan	Dutch tax system
7 March 2019	Fiscal	Mr. P. Kraan	Formal tax law, including information exchange
21 March 2019	Fiscal	Mr. dr. R.A. Wolf	VAT
4 April 2019	Corporate law	Mr. M. Lok	Liability board in class
18 April 2019	Corporate law	Mr. M. Lok	Corporate law
2 May 2019	Corporate law	Prof. dr. M. Olaerts	Corporate law
16 May 2019	Corporate law	Prof. dr. M. Olaerts	Distribution of powers, Decision-making and representation
6 June 2019	Trust and Ethics	Mr. dr. J.A. van der Weide	Trust and Ethics
13 June 2019	Case studies	Mr. I. van Munster	Case studies
22 June 2019	<i>Exam</i>		

Costs

For Holland Quaestor members, the total cost of the course, including exams and catering, is € 6,500.00 (for 20 or more participants) and € 7,500.00 (for fewer than 20 participants). For those who are not Holland Quaestor members, the cost are € 7,250.00/ € 8,500.00. The above amounts are exclusive of VAT.

Cancellation

Cancellation of a registration may only take place by email. Cancellations 10 or more days before the commencement of the session are free of charge.

If you terminate your training after commencement, you will not be entitled to a refund of the fee you have already paid or are still to pay. A refund or partial refund of the course fee is only possible if an interim termination is the direct consequence of a serious illness or calamity, for which Holland Quaestor may require proof in the form of a medical certificate or other documentation. The medical certificate must in principle be provided by the attending physician and must state at least the following: the identity and position of the person issuing the certificate, the identity of the course participant, the cause of this person's inability to continue the training, and the probable duration of this inability.

Cancellation by Holland Quaestor

If there are too few participants (fewer than 15), Holland Quaestor reserves the right to cancel the course. Participants will be notified of this as soon as possible.

Invoice

The course fee will be invoiced in two instalments. You will receive the first invoice two weeks before commencement of the course. You will receive the second invoice in February 2019. Both invoices must be paid within 14 days of the invoice date.

By signing this registration form, I declare that I agree with the general terms and conditions

Name of director	
Place	
Date	
Signature of director	